



## UNIVERSITY COLLEGE OF ENGINEERING TINDIVANAM

(A Constituent College of Anna University Chennai)

Melpakkam – 604001.

Dr.P.Vijayakumar, M.E., Ph.D.,

Dean<sub>i/c</sub>, UCET

Contact: 04147-224477

E-Mail: annauniv.ucet@gmail.com

Dated: 05-06-2017

# CIRCULAR

## (Academic year – 2017-18 Online Tuition Fees Payment – II, III, IV Year Students)

As per the directions from the Registrar, Anna University Chennai vide Circular No: 2993/Semester Fees/UCET/2017-2018 dated 02.06.2017, it is brought to the notice of the students and Heads of all the Departments of CIVIL, CSE, ECE and IT that **the web portal has been opened for the online payment of tuition fees for the II, III and IV year students for the academic year 2017-18.** The students who avail bank loan should pay the tuition fees through online payment mode only. The website for payment of tuition fees is [www.aukdc.edu.in](http://www.aukdc.edu.in). **Heads of the Departments** are requested to inform this process to all the students through their staff members. Moreover, they are requested to mark the attendance for students from the date of payment of tuition fees and if a student fails to pay the tuition fees after the last date with fine and readmission fee, the name of the student shall be permanently removed from the nominal rolls.

The detailed instructions regarding the payment of the tuition Fees for the II, III and IV year students for the academic year 2017-18 through Internet Banking and paying the tuition fees through Bank loan, actions to be taken by HODs are attached herewith for your kind consideration.



*P. Vijayakumar*  
5/6/17  
DEAN<sub>i/c</sub>

UCET  
Dean i/c

University College of Engineering  
Tindivanam - 604 001

### Copy to:

1. College website,
2. HoDs of CIVIL, CSE, ECE and IT.
3. College Notice Board,
4. Hostel Notice Boards.



REGISTRAR

# ANNA UNIVERSITY

CHENNAI - 600 025. INDIA

To: HLL HOD'S  
D  
3/6/17

Phone : +91 - 44 - 2235 2161

+91 - 44 - 2235 7003

Fax : +91 - 44 - 2235 1956

Gram : ANNATECH

E-mail : registrar@annauniv.edu

Date:02.06.2017

Circular. No.2993/Semester Fees/UCE/2017-2018

## CIRCULAR

Sub: PAYMENT OF ODD SEMESTER FEE for Constituent Colleges - for All UG, PG, programmes 2017-2018 - for Academic Session Jun 2017 - Nov 2017 - Reg.

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### Procedure for paying semester fee (Tuition Fee) through online using Internet Banking

- Step 1 : Visit Knowledge Data Centre (KDC) portal at <http://www.aukdc.edu.in> and select **Fees** (Google Chrome is the preferred browser but all latest browsers are supported)
- Step 2 : Enter the Registration Number, Date of Birth and select Term fee to **Login**. Enter Password and click Login Button. The respective Student's particulars will be displayed if all the shown particulars are correct then press "**Pay Fees**"
- Step 3 : Select the mode of payment and upon selection you will be redirected to the respective Bank's Payment Portal (you may need to authenticate yourself in the payment portal).  
*(Fee Payments at **zero transaction charges** is available with State Bank of India/Indian Overseas Bank/Indian Bank/ Canara Bank **Internet Banking** mode of payment)*
- Step 4 : On successful completion of the transaction, the candidate will be provided with a temporary receipt. A digitally signed copy of receipt will be made available in the same portal within the next 48 working hours.

### IMPORTANT NOTE

1. Students availing bank loan must pay through the KDC's portal only. The student shall visit <https://www.aukdc.edu.in/faq.html> for more instructions.
2. Students availing Post Matric Scholarship (PMS) should **CONFIRM** their scholarship in the KDC's payment portal within the stipulated time period. Fine as per payment academic schedule will be levied for defaulters.
3. The defaulters (after fine & readmission fees) **will not be registered in COE database.**
4. For any clarifications contact Knowledge Data Centre (CPDE Building), Anna University, Chennai. Contact: 044 2235 7092/7091



### IMPORTANT DATES

#### All UG & PG (FT & PT) {Except I Semester UG & I Semester PG}

Payment of semester fee	03.06.2017 to 02.07.2017
Payment of semester fees with fine (Rs.200/-)	03.07.2017 to 05.07.2017
Payment of semester fees with fine and re-admission fee (fine Rs. 200/- plus re-admission fee Rs.500/-)	06.07.2017 to 09.07.2017
Permanent deletion from roll	10.07.2017
Dispatch of final enrollment and student nominal roll to Dean's / Director of Academic Courses, generated through ADaMS (Knowledge Data Centre) in PDF format – soft copy	10.07.2017
Dispatch of signed defaulter's list generated through ADaMS To Knowledge Data Centre	10.07.2017

#### NOTE TO ALL HEADS OF DEPARTMENTS:

- 1) The students who have not paid fee within the last date for payment of fees with fine and readmission fee shall not be permitted to attend classes. Their names shall not be registered in O/o COE, AU.
- 2) Attendance shall be given for the defaulters only from the date of payment of semester fees with fine / with fine plus re-admission fee.
- 3) The names of students who fail to pay the fees, even after the last date for payment of semester fees with fine and readmission fee shall be removed from the nominal rolls permanently.
- 4) The final Enrollment and the student nominal roll and defaulters list shall be generated through ADaMS on the day next to the last date for payment of semester fees with fine and readmission fee by the Head of the Departments.
- 5) Copies of such defaulters list department-wise, branch-wise shall be obtained from ADaMS by Heads of the respective department.
- 6) The names of such defaulters shall be put on the Notice Board and also be informed to the Class Committee Chairpersons for necessary action. (HoD's are provided with login id & password to generate the defaulter's list and paid list).

S.No	ACTIVITY	DATE
1	List of Candidates to pay the fees along with fine amount Rs 200 – <b>to be displayed</b> in department notice board.	03.07.17
2	List of Candidates to pay the fees along with fine amount Rs 200 & readmission amount Rs 500 – <b>to be displayed</b> in department notice board.	06.07.17
3	Defaulter's List – <b>to be displayed</b> in department notice board. The defaulter's name should be removed from the rolls.	10.07.17

- 7) The students who do not pay the fees even after the deadline, are deemed to have discontinued the course. Their names will be deleted from the rolls permanently and the students should not be allowed to attend the class.

  
**REGISTRAR**  
 2.6.14

**Copy to:**

1. The Controller of Examination, Anna University, Chennai – with a request to register the students who have paid the fees.
2. The Director, Student Affairs – with a request to send the readmission/break of study candidates list and the transfer student's list.
3. The Director, Merger Section, Anna University, Chennai.
4. The Dean, All Constituent Colleges of Anna University
5. The Director, Knowledge Data Centre, Anna University, Chennai.
6. The Finance Officer, Anna University, Chennai.
7. The Deputy Registrar (C & G), Anna University, Chennai.
8. The Superintendent, FA 30 / FA 40 Section, Anna University, Chennai.
9. The P.S. to the Vice - Chancellor, Anna University, Chennai.
10. The P.A. to the Registrar, Anna University, Chennai.